

MEHA Board Meeting Minutes
April 12, 2011

The meeting was called to order by Vice-President Dan Disrud at 11:32 am. The following Board members were present: Joe Hibberd, John Tracy, Kim Carlton, John Weinand, Laura Huseby, Solvei Wilmot and Angie Wheeler. The following members were present: Kyle Johnsen, Laura Scheinoha, Lori Green, Manny Camilon, Sharon Smith, Bette Packer, and Karen Casale.

Agenda

The agenda was reviewed. Approval of legislative position papers was added to the agenda. M/S/P Wilmot/Carlton to approve the agenda.

Secretary's Report

M/S/P Weinand/Tracy to approve the February 15, 2011 minutes.

Treasurer's Report

John Tracy handed out and discussed the financial report. The required annual audit will be conducted by Lisa Schreifels, Finance Committee Chair, within the next two months. M/S/P Hibberd/Weinand to accept the Treasurer's Report.

Committee Reports

Awards – Solvei Wilmot, liaison, reported that three awards have been ordered.

Outreach – Kyle Johnsen reported that four vendors have signed up for booths at the spring conference.

History – Manny Camilon thanked the Conference Committee for mingling anniversary events with the conference events. A committee report was handed out. A committee co-chair is needed as are additional members. Let him know of anyone interested.

Legislative – The Board commended Bette Packer for her work on the two position papers.

Membership – Karen Casale reported that we currently have 353 members. There were 55 new members for the year. Quarterly renewals and last notices were sent out last week.

Newsletter – Lori Green reported that information for the next newsletter is due June 1, 2011. She requested that people news be sent to her as you are aware of them.

Nominations – Joe Hibberd reported that ballots were counted today. The candidates that were elected are: Vice President – Kim Carlton; Secretary – Lori Green; Director – Kyle Johnsen; Member at Large – Molly Wellens. He thanked all of the candidates for their interest in being on the Board.

Publicity & Marketing – Laura Scheinoha indicated that press releases were sent out to hometown newspapers for the science fair winners. An environmental health week press release will be done once Joe Hibberd has received the proclamation from the Governors office. An article on the Board meeting will be included in the next newsletter.

Registration – Kim Carlton reported that MEHA is looking at the data that MDH provided regarding those that have taken the exam. The registration rules are currently being revised by MDH.

Resolutions – No report.

Technology – Joe Hibberd reported that the committee has been working with the website designer. The beta site should be complete by next week for the committee to review. This will go live by May 2nd.

(President Servian arrived at 11:51 am.)

Student – No report.

Scholarship – No report.

Conference Planning – Sharon Smith said that an updated spring conference agenda will be posted today. Only six people have signed up as of today. The expenses for the conference are shifting. Speakers are now asking for reimbursement. A general discussion was held regarding providing entertainment at the conference. The conference location does not have any provided for us. It was decided that a comedian with an environmental health twist is a good idea. Sharon will investigate the costs.

(The meeting was adjourned at 12:15 pm for lunch and was reconvened at 1 pm.)

President's Report

President Robert Servian thanked Joe Hibberd for all of his help. He is proud of MEHA's achievements. He thanked everyone for their support, help and patience.

President-Elect's Report: Strategic Plan

Dan Disrud reported on the updated Strategic Plan. M/S/P Hibberd/Weinand to accept the updated Strategic Plan.

Old Business

Scholarship Trustee – President Servian reported that he has not heard back from Dr. Toscano about becoming a Trustee. The Board expressed concern over the lack of the appointment for a new Trustee since the position has been vacant since September, 2010. Dan Delano was suggested as a possible Trustee. President Servian indicated that he would contact him.

New Business

Position Papers – Bette Packer reviewed the position papers on the current legislation. She has received outbreak data from April Bogard to attach to the position paper. The position paper will be sent out to the members today along with information on contacting their legislator. She will also contact NEHA to ask them to "strongly support" MEHA's position on regulating and licensing. M/S/P Huseby/Weinand to approve the position paper as described. M/S/P Huseby/Weinand to approve contacting NEHA for support on the position papers.

E-Commerce – Joe Hibberd passed out a handout from the March 29, 2011 committee meeting. Regonline and CivicRM are two options. There was general discussion on the two options and possible fee increases. Regonline has a \$500 initial cost plus \$3.95 per use. They will input the current membership database into the system for us. CivicRM is a similar service M/S/P but it is anticipated that the costs will be greater for their service. Weinand/Huseby to use Regonline which will include a \$5 increase in dues and conference registration fees. The motion was amended to include a transition plan where the membership fee increase will be implemented on October 1st and the conference fee increase will be implemented with the Region 4 conference registration. The current server expires May 6th. Information on the fee increase needs to be put into the newsletter to inform the membership when the last fee increase was made and why the fee increase needs to be done at this time.

Property Inventory – Dan Disrud handed out the latest inventory report. The core-board mounted photos will be combined with the display panels. The tv is a vhs and not a dvd. Recipients of recently acquired MEHA property should notify the Vice President.

MEHA Scholarship to the NEHA AEC – It was reported that no applications have been received for the stipend. Please encourage members to apply. A notice will be put on Facebook and the membership listserv.

M/S/P Huseby/Weinand to adjourn the meeting at 2:10 pm.

Respectfully submitted,

Angela Wheeler
Secretary